



# Certified Professional Guardianship and Conservatorship Board

Monday, June 13, 2022  
Zoom Meeting  
9:00 a.m. – 2:00 p.m.

<b>MEETING MINUTES</b>	
<b>Members Present</b>	<b>Members Absent</b>
Judge Diana Kiesel, Chair	Ms. Susie Starrfield
Judge Grant Blinn	
Judge Robert Lewis	<b>Staff Present</b>
Ms. Kristina Hammond	Mr. Christopher Stanley
Ms. Lisa Malpass	Ms. Stacey Johnson
Ms. Melanie Maxwell	Ms. Thai Kien
Mr. William Reeves	Mr. Samar Malik
Dr. K. Penney Sanders	Ms. Maureen Roberts
Mr. Dan Smerken	Ms. Sherri White
Ms. Amanda Witthauer	Ms. Kay King
Commissioner Ferguson-Brown <sup>1</sup>	Ms. Rhonda Scott
	Ms. Linda Vass

**Guests** – See last page

## 1. Meeting Called to Order

Judge Diana Kiesel called the June 13, 2022 Certified Professional Guardianship and Conservatorship Board meeting to order at 9:00 a.m.

## 2. Welcome, Roll Call & Approval of Minutes

Judge Kiesel welcomed all present.

**Motion:** A motion was made and seconded to approve the April 11, 2022 Board meeting minutes as amended. The motion passed.

**Motion:** A motion was made and seconded to approve the May 9, 2022 Board meeting minutes. The motion passed.

## 3. Chair's Report

Judge Kiesel announced that Commissioner Ferguson-Brown has been appointed as a judge. Judge Kiesel invited discussion of a proposed earlier start time for the Board's short meetings. No Board members opposed moving the regular start time for short meetings to 7:30 a.m. beginning with the July meeting. Technology issues regarding posting of meeting minutes on the website have been fixed. Judge Kiesel acknowledge the written comment submitted by Ms. Jenifer Mick. Judge Kiesel stated that she has respect for CPGCs and

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<sup>1</sup> Commissioner Ferguson-Brown joined the meeting at 10:48 a.m.

their work and hopefully this is reflected in her actions. Judge Kiesel announced that the DEI committee is working to secure a guest speaker from Aging and Disability Services in Seattle to present at the meeting in October. This presentation will be on DEI issues and CEUs will be available for CPGCs who attend.

**Motion:** A motion was made and seconded to begin the short Board meetings at 7:30 am. The motion passed.

#### **4. Presentation: Supreme Court Rule Making**

Justice Yu discussed the withdrawal of the recent modification to GR23 regarding the Open Public Meetings Act. Justice Yu stated that the Board is part of the judicial branch, and clearly not subject to the Open Public Meetings Act. However, the principles of transparency are important. Justice Yu asked the Board to draft guidelines for when the Board would be in executive session and public session. Justice Yu expressed the importance of making sure the public understands what the Board is using for a guideline. The Board has the option to propose changes as modifications to General Rule 23 or adopt as Board regulations. One advantage of going through the Supreme Court rules process is the broad outreach. The Court has no preference on which method the Board uses as long as the process is clearly outlined. The Board can present for review in August.

#### **5. Public Comment**

Ms. Christina Baldwin from Spectrum Institute presented on the delivery of mental health services to adults with developmental disabilities (DD). Thomas Coleman asked the Board to consider regulations to expand access to mental health services for adults with DD. Ms. Baldwin suggested more reports regarding the health, legal, and financial consequences when services are denied or delayed.

Judge Kiesel thanked Ms. Baldwin and Mr. Coleman for their presentation and stated that the Board could use more training on these issues.

Mr. Coleman offered to provide a speaker on the subject. Judge Kiesel offered to meet with Mr. Coleman and suggested providing additional information at the next long Board meeting.

Ms. Deborah Jameson commented that the website does not have a search function to identify former CPGCs. She stated it would be helpful if this function was implemented.

#### **6. GR 23 Open Public Meetings Act Draft Language**

Judge Kiesel noted that the Board materials contained an initial draft of suggested changes to GR 23 to incorporate transparency principles of the Open Public Meetings Act. Judge Kiesel stated that she would either convene an Ad Hoc Committee to review the initial draft or have the Regulations Committee review it. The Board will need to complete its suggestions by August.

#### **7. Grievance Report**

Staff reported four (4) grievances were received during the month of May. To date, the Board dismissed sixteen (16) grievance received in 2022 as incomplete or for no jurisdiction, twenty-four (24) grievances have been forwarded to the court and two (2) grievances has been assigned to staff for investigation. A total sixty (60) grievances are currently unresolved.

## **8. Board Consideration of Suggested Changes to Reg 708**

Mr. Smerken noted that the goal of the regulation is to ensure that the needs of individuals subject to guardianship continue to be met by the court system. The regulation provides for a process to ensure all courts are notified in a timely manner. The proposed changes acknowledge CPGC retirement or resignation and a declaration process as CPGCs wrap up their caseload and are formally discharged by the court. The court can appoint a successor guardian/conservator where needed.

## **9. Education Committee**

Judge Kiesel presented the approval of CEUs. The Education Committee approved the NGA course regarding Transgender and Gender Diverse Communities for credit. A notice was sent out to CPGCs notifying them of the course approval.

Judge Kiesel also noted that the Education Committee approved the Medicaid 101 LTCC course and two WAPG courses.

## **10. Executive Session (Closed to Public)**

## **11. Reconvene and Vote on Executive Session Discussion (Open to Public)**

On behalf of the Applications Committee, Judge Robert Lewis presented the following applications for certification. The Application Committee abstained.

Motion: A motion was made and seconded to conditionally approve Mary Swenson's application for certification, conditioned on the completion of mandatory training, with transferable skills in social services. The motion passed.

Motion: A motion was made and seconded to deny Byron Cotton's application for certification for insufficient transferable experience. The motion passed.

On behalf of the Appeals Committee, Mr. Reeves presented the following application denial. The applications committee abstained.

Motion: A motion was made and seconded to affirm the denial of Jane Polinder's application for certification. The motion passed.

On behalf of the Standards of Practice Committee, Judge Grant Blinn presented the following grievances for Board action. Members of the Standards of Practice Committee abstained.

Motion: A motion was made and seconded to forward complete grievance 2022-043 to the Superior Court. The motion passed.

Motion: A motion was made and seconded to dismiss grievance 2022-044 for no jurisdiction. The motion passed.

Motion: A motion was made and seconded to forward complete grievance 2022-046 to the Superior Court. The motion passed.

- Motion: A motion was made and seconded to forward complete grievance 2022-047 to the Superior Court. The motion passed.
- Motion: A motion was made and seconded to forward complete grievance 2022-048 to the Superior Court. The motion passed.
- Motion: A motion was made and seconded to dismiss grievance 2022-011 following the court's finding. The motion passed.
- Motion: A motion was made and seconded to refer grievance 2022-039 back to the court for clarification on their findings/conclusions. The motion passed.

## 12. Wrap Up/Adjourn

With no other business to discuss, the June 13, 2022 CPGC Board meeting was adjourned at 12:24 p.m. The next Board meeting will take place via Zoom teleconference on Monday, July 11, 2022 beginning at 7:30 a.m.

### Recap of Motions:

MOTION SUMMARY		STATUS
Motion:	A motion was made and seconded to approve the minutes of the April 11, 2022 Board meeting as amended.	Passed
Motion:	A motion was made and seconded to conditionally approve Mary Swenson's application for certification, conditioned on the completion of mandatory training, with transferable skills in social services.	Passed
Motion:	A motion was made and seconded to deny Byron Cotton's application for certification for insufficient transferable experience.	Passed
Motion:	A motion was made and seconded to affirm the denial of Jane Polinder's application for certification.	Passed
Motion:	A motion was made and seconded to forward complete grievance 2022-043 to the Superior Court.	Passed
Motion:	A motion was made and seconded to dismiss grievance 2022-044 for no jurisdiction.	Passed
Motion:	A motion was made and seconded to forward complete grievance 2022-046 to the Superior Court.	Passed
Motion:	A motion was made and seconded to forward complete grievance 2022-047 to the Superior Court.	Passed
Motion:	A motion was made and seconded to forward complete grievance 2022-048 to the Superior Court.	Passed
Motion:	A motion was made and seconded to dismiss grievance 2022-011 following the court's finding.	Passed
Motion:	A motion was made and seconded to refer grievance 2022-039 back to the court for clarification on their findings/conclusions.	Passed

**Guests:**

Justice Yu	Deborah Jameson
Samantha Hellwig, AAG	Rick Black
Angela Carlson-Whitley	Thomas Coleman
Glenda Voller	Maria Emerson
Cliff Messerschmidt	Sarah Tremblay
Cheryl Mitchell	Scott Malavotte
Chris Neil	Biza Stenfert Kroese
Mark Vohr	Karen Newland
Brenda Morales	Kecia
Alexis Carter	Emmi Deckard
Elizabeth Gilpin	Kathy Balsam
Mary Shobe	206-200-4924
Karen Klem	Puget Sound Guardians